

# 2024 Schedule of Bi-Weekly Pay Dates

## Staff Holidays

- January 1.....New Year’s Day
- January 15 .....MLK, Jr. Observance
- March 11-15.....Spring Break
- May 27.....Memorial Day
- June 19.....Juneteenth
- July 4.....Independence Day
- September 2.....Labor Day
- November 28 & 29.....Thanksgiving
- December 24-31.....Christmas

## Staff Holidays

## Pay Dates

ePAF Labor Reports & WTE are due.



THE UNIVERSITY OF  
ALABAMA IN HUNTSVILLE

<p><b>January 2024</b></p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				<p><b>February 2024</b></p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29			<p><b>March 2024</b></p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> <tr><td>31</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						
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## Bi-Weekly Payroll

### Pay Dates & Pay Periods

	WTE	Pay Period		Check Date
	<u>Due by 12:01 P.M on:</u>	From	To	
1	12/21/23	12/13/23	12/26/23	1/05/24
2	1/11/24	12/27/23	1/09/24	1/19/24
3	1/25/24	1/10/24	1/23/24	2/2/24
4	2/8/24	1/24/24	2/6/24	2/16/24
5	2/22/24	2/7/24	2/20/24	3/1/24
6	3/6/24	2/21/24	3/5/24	3/15/24
7	3/21/24	3/6/24	3/19/24	3/29/24
8	4/4/24	3/20/24	4/2/24	4/12/24
9	4/18/24	4/3/24	4/16/24	4/26/24
10	5/2/24	4/17/24	4/30/24	5/10/24
11	5/16/24	5/1/24	5/14/24	5/24/24
12	5/30/24	5/15/24	5/28/24	6/7/24
13	6/13/24	5/29/24	6/11/24	6/21/24
14	6/27/24	6/12/24	6/25/24	7/5/24
15	7/11/24	6/26/24	7/9/24	7/19/24
16	7/25/24	7/10/24	7/23/24	8/2/24
17	8/8/24	7/24/24	8/6/24	8/16/24
18	8/22/24	8/7/24	8/20/24	8/30/24
19	9/5/24	8/21/24	9/3/24	9/13/24
20	9/19/24	9/4/24	9/17/24	9/27/24
21	10/3/24	9/18/24	10/1/24	10/11/24
22	10/17/24	10/2/24	10/15/24	10/25/24
23	10/31/24	10/16/24	10/29/24	11/8/24
24	11/14/24	10/30/24	11/12/24	11/22/24
25	11/27/24	11/13/24	11/26/24	12/6/24
26	12/12/24	11/27/24	12/10/24	12/20/24

## ePAF LABOR REPORTS

All employees charging to a Contract, Grant or Cost Share org code, and/or have a change to their labor distribution are required to turn in an ePAF Labor Report biweekly to the Payroll Office. ePAF Labor Reports are due at the same time as web time entry on Thursday at 12:01 P.M.

If you have questions, please contact the Payroll Office at (256) 824-2254.

Visit our web page:

[www.uah.edu/payroll](http://www.uah.edu/payroll)

## ePAFs

Generally, ePAFs must be submitted to the Office of Human Resources two days before ePAF Labor Reports and WTE are due.